P.O. Box 142 Cabin John, MD 20818

## **BYLAWS AMENDMENTS**

The following amendments were approved by the Keisho Board of Directors on February 27, 2016.

- 1. Amended Article IV BOARD OF DIRECTORS, Section 1. Number of Directors and Tenure, of Washington Japanese Heritage Center Inc.'s by-laws as follows: The Board of Directors shall be elected at any regular or special meeting of the Board of Directors. The number of Directors of the Corporation shall not be less than (5). This number may be increased or decreased to not less than three at any time by amendment of these by-laws. The number of Directors shall be an odd number. Directors shall hold office for three (3) years and until their respective successors are elected.
- 2. Per Article VII OFFICERS, Section 1. Designations, of Washington Japanese Heritage Center Inc.'s by-laws: *The Board of Directors may delegate to the President of the Corporation the authority to appoint any officer or agent of the Corporation other than the President, Secretary or Treasurer.* **Therefore, propose that the President appoint a Chief Executive as an Officer of the Corporation.**
- 3. **Amended Article VII OFFICERS, Section 3.** Compensation, of Washington Japanese Heritage Center Inc.'s by-laws as follows: *There shall be salaries for the Chief Executive and Treasurer but no salaries for other officers of the Corporation. They may be reimbursed for reasonable expenses incurred in carrying out their duties.*
- 4. Per Article VII OFFICERS, Section 4. Chairman of the Board, of Washington Japanese Heritage Center Inc.'s by-laws, **elect Shigeru Tsubakitani as Chairman of the Board.**

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- 5. **Amended Article VII OFFICERS, Section 5.** The President, of Washington Japanese Heritage Center Inc.'s by-laws as follows:
- a. (a) The President shall be the chief executive officer of the Corporation and, subject to the direction of the Board of Directors, shall have general charge of the business, affairs and property of the Corporation and have general supervision over its other officers and agents. In general, he/she shall perform all duties incident to the office of President and shall see that all orders and resolutions of the Board of Directors are carried into effect.
- 6. **Created Article VII OFFICERS, Section 11.** The Chief Executive, of Washington Japanese Heritage Center Inc.'s by-laws as follows: *The chief executive officer of the Corporation, subject to the direction of the President and Board of Directors, shall have general charge of the business, affairs and property of the Corporation and general supervision over its other agents.*